



REPORT

Audit report: Look Now Pty Ltd

RTO number:	31827
CRICOS number:	N/A
Date/s of site visit:	Desk audit – 30/09/2020
Date report created:	30/10/2020

Provider details

Provider's legal name:	Look Now Pty Ltd
Trading name/s:	Look Now Training John Pearson Consulting Group LOOK NOW TRAINING AND EMPLOYMENT SERVICES
RTO number:	31827
CRICOS number:	N/A

Audit team

Lead auditor:	Scott Templeton
Auditor/s:	N/A

Audit details

Application number/s:	ADDVET0033820
Audit number/s:	AUDREC0010881
Audit reason/s:	Application - Change
Date of opening meeting/discussion	30/09/2020
Date of closing meeting/discussion	30/09/2020
Provider's contact for audit:	Grant McDonagh CEO grant@looknowtraining.com.au 0753349922
Address/es of site/s visited (if applicable):	Unit 25 27 Evans St MAROOCHYDORE QLD 4558 Australia

Summary of audit findings

Audit finding: Compliant

Report completed by: Scott Templeton

Practice	Standards for RTOs	Finding
Training and Assessment	1.1, 1.2, 1.3, 1.8, 1.13, 1.14, 1.16, 1.17, 1.18, 1.20	Compliant

*Indicates a non-compliant clause

Background

Summary of provider and management structure:

- Organisation consists of CEO – Grant McDonagh, RTO Manager – Glenn Smith, administration staff and several contracted trainers and assessors.

Scope of provider's registration:

- <https://training.gov.au/Organisation/Details/31827>

Suburb and state of all delivery sites:

- Noosa, Nambour, Maroochydore, Caloundra, Beerwah - QLD

Third party usage:

- N/A

Core clients/target groups:

- Those wishing to upskill / trainees / apprenticeships / jobseekers

Training Revenue (Funded or fee for service):

- Fee for service / funding

Total number of current enrolments in the organisation as at 30/09/2020:

- 332
- information provided directly by Look Now Pty Ltd to ASQA
- existing information and records held by ASQA concerning Look Now Pty Ltd
- information provided to ASQA's auditors and documentation reviewed during the site visit of Look Now Pty Ltd conducted on 30/09/2020
- other publicly available information - including but not limited to, information published on the organisation's and third-party websites.

Training products sampled

Training Products	Mode/s of delivery/assessment*	Current enrolments
<i>AHC30916 Certificate III in Landscape Construction</i>	Face to face / Online	0
<i>BSB51915 Diploma of Leadership and Management</i>	Face to face / Online	0
<i>CHC33015 Certificate III in Individual Support</i>	Face to face / Online	59
<i>CHC43015 Certificate IV in Ageing Support</i>	Face to face / Online / workplace	0

*Apprenticeship, Traineeship, Face to face, Distance, Online, Workplace, Mixed, Other (specify)

Interviewees

Name	Position	Training products
Glenn Smith	RTO Manager	Nil